

Private Nursery School HAPPY CHILD

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SCHOOL INFORMATION

General Conditions

Class size is a maximum of 12 children. We accept children from ages 2 1/2 if they do not need a nap. There is a registration fee of 2.000,- CZK Kc to reserve a place and it is held for a year. The registration fee of 2.000,- CZK is deducted from the first month's tuition.

Tuition

An advance payment of three months tuition is required upon a child's enrollment. Tuition is due by the first of each month and should be deposited in bank **1970767389/0800**. Tuition is non-refundable. If a child must be absent for more than a month due to a serious matter it will be handled on an individual basis.

Multicultural Acceptance

We welcome children from mixed cultural families, all cultures, nationalities and religious backgrounds.

Integration Program

The school is handicap accessible and we welcome children with various special needs.

Enrollment

Upon receipt of the 2.000,- CZK deposit and the registration form an

enrollment date will be discussed. A signed medical form is then required due to public health law #258 and includes five vaccinations.

You need to bring:

- One change of clothes (T-shirt, underwear, stockings, sweater, pants)
- Small hand towel
- Large towel
- Indoor shoes
- Raincoat
- Pajamas (If child plans to nap)
- Toiletries (Toothbrush, toothpaste, cup, comb)
- Labeled bag with baby supplies such as wipes, etc.

Attention: For safety reasons please do not give children chewing gum or sweets as well as rare items such as jewelry or money to bring to school. Personal toys are to be left outside the classroom. Also, please look after your child if you are with them at school!

Drop-Off

School opens Monday-Friday at 7:30 a.m. Please drop your child off before 9:00 a.m. to Baby Studio for supervised free time. Children get a light snack such as fruit, fruit juice, or tea in the winter. At 9:00 a.m. an organized program starts and is followed by snack. If you want to bring your child to school after 9:00 a.m. please consult the teacher.

Pick-Up

Children leaving after lunch are to be picked up between 12:30 and 1:00 p.m. If they are to be picked up after rest please come between 2:30 and 3:00p.m. An afternoon snack is served at 2:30 p.m. and is followed by afternoon activities such as dancing, music, painting, yoga, drama which starts from 3:00 – 3:45 p.m. Second activity are from 4:00 p.m. - 4:45 it is necessary to register by afternoon activity form and be paid extra.

Absentee Policy

If a child is to be absent please inform the school personally or by telephone by 9:00 a.m. that day. This way food can be cancelled and money for meals can be refunded.

Food/Diet

Happy Child is a lacto-vegetarian preschool. It is possible to cater to special dietary needs on an individual basis if allergies exist.

At the beginning of attendance we collect food deposit 1600CZK which is fully refundable when the attendance is completed. For the food we charge at the end of each month according to attendance and in case the food was not cancelled. (20CZK for each snack, 40CZK for lunch)

Drink

Children are welcome to drink throughout the day. Feel free to bring your own drinks from home but please bring only healthy, nutritious drinks and refrain from unsuitable drinks such as soda.

Pajamas and Laundry

Please bring a clean towel and set of pajamas every week. We change sheets every twenty days.

Biological Rhythm

We adapt all activities according to the age and ability of each child to respond to their biological rhythm. Relaxation time is allotted after each activity to keep children from exhaustion.

Transition Period

Transition to Happy Child can be different for each child. It will last for a minimum of one week and could extend up to one month, if not longer. During this time close cooperation between staff and parents is necessary.

Heterogeneous Classes

Classes are not necessarily separated by age. We welcome siblings who want to stay together given that they are at the same level of personal hygiene.

Parent/Teacher Cooperation

We promote a strong parent/teacher relationship, as it is important and necessary for the maximum growth and development for each child. This allows children to reach their full potential. During the year we offer programs where we invite parents to join (Christmas event, the Mother's Day celebration, School party).

School Information – Baby Studio

General Conditions

Class size is a maximum of 12 children. We accept children from ages: 1 – 3. There is a registration fee of 2000 CZK to reserve a place and it is held for a year. The registration fee of 2000 CZK is deducted from the first month's tuition.

Tuition

An advance payment of three months' tuition is required upon child's enrollment. Tuition is due by the first of each month and should be deposited in bank **1970767389/0800**. Tuition is non-refundable. If a child must be absent for more than a month due to a serious matter it will be handled on an individual basis.

Multicultural Acceptance

We welcome children from mixed cultural families, all cultures, nationalities and religious backgrounds.

Integration Program

The school is handicap accessible and we welcome children with various special needs.

Enrollment

Upon receipt of the 2000 CZK deposit and the registration form an enrollment date will be discussed. A signed medical form is then required due to public health law #258 and includes five vaccinations.

You need to bring

- One change of clothes (T-shirt, underwear, stockings, sweater, pants)
- Indoor shoes
- Raincoat
- Pajamas (If child plans to nap)
- Labeled bag with baby supplies such as wipes, etc.

Attention Parents!

For safety reasons please do not give children chewing gum or sweets as well as rare items such as jewelry or money to bring to school. Personal toys are to be left outside the classroom. Also, please look after your child if you are with

them at school!

Drop-Off

School opens Monday-Friday at 7:30 a.m. to 5:30 p.m. Please drop your child off before 9:30 a.m. for supervised free time. Children get a light snack such as fruit, fruit juice, or tea in the winter. At 10:00 a.m. an organized program starts and is followed by snack. If you want to bring your child to school in other time, please consult with nurse.

Pick-Up

Children leaving after lunch are to be picked up between 12:30 and 1:00 p.m. If they are to be picked up after rest please come between 2:30 and 3:00p.m. An afternoon snack is served at 3:00 p.m. and is followed by afternoon activities such as dancing, music, painting, yoga, drama.

Absentee Policy

If a child is to be absent please inform the school personally or by telephone by 8:30am that day. This way food can be cancelled and money for meals can be refunded.

Food/Diet

Baby studio is a lacto-vegetarian preschool. It is possible to cater to special dietary needs on an individual basis if allergies exist.

Payment for food:

At the beginning of attendance we collect food deposit 1600CZK which is fully refundable when the attendance is completed.

For the food we charge at the end of each month according to attendance and in case the food was not cancelled. (20CZK for each snack, 40CZK for lunch)

Drink

Children are welcome to drink throughout the day. Feel free to bring your own drinks from home but please bring only healthy, nutritious drinks and refrain from unsuitable drinks such as soda.

Pajamas and Laundry

Please bring a clean towel and set of pajamas every week. We change sheets every twenty days.

Biological Rhythm

We adapt all activities according to the age and ability of each child to respond to their biological rhythm. Relaxation time is allotted for after each

activity so as to keep not exhaust children and keep them attentive.

Transition Period

Transition to Baby studio can be different for each child. It will last for a minimum of one week and could extend up to one month, if not longer. During this period the school fee is charged 100CZK per hour.

During this time close cooperation between staff and parents is necessary and parents should spend time with their children and try to help them join in with the class. We encourage joint activities between parents and children and after the transition period is over we continue to hold parent/children programs. It helps to create harmony between children and parents and promotes a familiar, family-like environment.

Heterogeneous Classes

Classes are not necessarily separated by age we welcome siblings who want to stay together given that all children are able at the same level of personal hygiene.

Parent/Teacher Cooperation

We promote a strong parent/teacher relationship, as it is important and necessary for the maximum growth and development for each child and to allow children to reach their full potential.

If you have any questions please contact the director of Happy Child on Thursday from 10:00 – 12:00 p.m. or 3:00 – 4:30 p.m. or contact us via e-mail info@happychild.cz or call us.

We hope you are happy with our school and satisfied with our service!

Mgr. Savitri Braunová, School Director
and collective